Construction Manager I/II - Design
Iowa State University
Facilities Planning & Management

Job Summary:
The Facilities Planning and Management department at Iowa State University is currently seeking qualified candidates for a Construction Manager. This position will be filled at either the Construction Manager I or II level.

This position will act as the project leader during all phases of assigned construction projects and will be responsible for budget management, design coordination, and project/construction administration services from concept to closeout for multiple, small to moderate-sized projects with construction budgets typically under $100,000 with supervision and direction from supervisor and assisting senior level construction managers in the management of bigger projects. Project assignments typically include 30 to 40 projects at any given time with minimal supervision.

In addition to the duties above, the Construction Manager II will be expected to handle small to moderate construction projects with aggregate total project budgets which include equipment and design costs of up to $250,000. The incumbent would be expected to manage these projects with more autonomy and with substantial ingenuity.

The successful candidate must possess good communication skills; the ability to work with project participants in a team environment; and organize and coordinate work within projects. The successful candidate will possess the ability to read, understand and interpret construction contract documents. To be successful in the position, the candidate will also possess strong organizational skills along with an ability to set priorities and manage multiple projects simultaneously. Further, the candidate will be detail oriented and be capable of following through on project issues from start to finish to ensure project completion.

Required Qualifications:
Construction Manager I: Bachelor’s degree OR an equivalent combination of education and related experience totaling more than 4 years.

Construction Manager II: Bachelor’s degree and 2 years of related experience; OR a combination of education and related experience totaling 6 years.

Preferred Qualifications:
Bachelor’s degree in Construction, Engineering, Design or Architecture related field;
Construction management, construction administration and/or construction supervisory experience in the construction of all building components (e.g., mechanical and electrical systems, building envelopes and system furniture installations, complex commercial and institutional projects).

Salary: Commensurate with qualifications

Application Instructions:
This search is being conducted by Manpower Inc. of Des Moines.
To apply for this position, please submit a resume, cover letter, and contact information for three references via e-mail to:
Joshua Smith
Manpower
joshua.smith@manpowerdm.com

For questions regarding this position, please contact Joshua Smith at 515-288-4105 ext. 111
Applications will be accepted until position is filled.
Posting Number: 70045P
Guaranteed Consideration Date: February 16, 2017
Posting end date: March 31, 2017

For additional information about employment opportunities at Iowa State University, contact:

UHR Service Center
3810 Beardshear Hall
515 Morrill Road
Ames IA 50011-2103
Phone: 515-294-4800 or Toll Free: 1-877-477-7485
E-Mail: employment@iastate.edu
or visit our website at http://www.iastatejobs.com

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