Facilities Project Manager III  
Iowa State University  
Facilities Planning & Management

Job Summary:  
Facilities Planning and Management at Iowa State University is seeking qualified candidates for a Facilities Project Manager III to provide project management services for moderate to large size capital projects for renovation or new construction of campus facilities.

Responsibilities include leading the project team and coordination of project activities on assigned capital projects with primary responsibility for management and coordination of design phase activates; administering professional services agreements between Owner and consultants; and serving as the primary contact for the university client and design professionals (architects, engineers, cost consultants, and other specialized consultants). This position also coordinates and monitors work of design professionals to assure compliance with the building program (requirements for the project), user requirements, university requirements, and standards for high quality architectural and engineering design; develops project budget and manages project funds throughout the life of the project; assures that all required project approvals are obtained as appropriate; and works as a team with the ISU construction manager on assigned projects.

The successful candidate will possess good communication skills, strong analytical and organizational skills, be detail oriented, and have the ability to lead diverse project teams with conflicting interests, needs or requirements; and manage multiple projects simultaneously.

ABOUT THE DEPARTMENT:  
Facilities Planning & Management (FP&M) is an organization that is dedicated to the maintenance and enhancement of Iowa State University, one of the nation’s leading educational and agricultural institutes. But more importantly, FP&M is dedicated to their employees and enhancing the lives of each team member through opportunities both professionally and personally. FP&M is one of the largest departments on campus and currently employs 450 full-time employees.

Required Qualifications:  
Bachelor’s degree and 4 years of related experience OR Master’s degree and 2 years of related experience.

Preferred Qualifications:  
- Experience in the management and design of institutional or commercial building projects.
- Experience with higher education and/or public sector projects, including procurement policies, and the governing authority regulations.
- Experience with sustainable design and construction standards, techniques and methods.

Preferred Licensure: LEED AP credential

Number of Positions hiring: 2

Salary: Commensurate with qualifications

Application Instructions:  
This search is being conducted by Manpower Inc. of Des Moines.  
To apply for this position, please submit a resume, cover letter, and contact information for three references via e-mail to:  
Joshua Smith  
Manpower  
joshua.smith@manpowerdm.com
For questions regarding this position, please contact Joshua Smith at 515-288-4105 ext. 111. Applications will be accepted until position is filled.

**Posting Number:** 70068P  
**Guaranteed Consideration Date:** March 25, 2017  
**Posting end date:** June 30, 2017

For additional information about employment opportunities at Iowa State University, contact:

**UHR Service Center**  
3810 Beardshear Hall  
515 Morrill Road  
Ames IA 50011-2103  
Phone: 515-294-4800 or Toll Free: 1-877-477-7485  
E-Mail: employment@iastate.edu  
or visit our website at [http://www.iastatejobs.com](http://www.iastatejobs.com)

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