

## Electronic Signatures vs. Infotech Digital IDs

The following table details the key points concerning the setup and security of both Infotech Digital ID bid submission and electronic signatures bid submission for Infotech's Bid Express service.

Electronic Signatures	Infotech Digital IDs
No application process for owner-agencies or vendors.	Application process required for vendors. Should be applied for at least seven business days prior to a solicitation deadline. Wet-ink Infotech Digital ID registration form must be received by mail to Infotech's headquarters in Gainesville, FL before a Digital ID can be enabled and used for internet bidding.
A saved draft of a bid or response is accessible by any member of a business, at any computer, via the member's login to the Bid Express service.  The last saved draft is the version that will be on the server. Vendors working simultaneously on the same bid risk overwriting each other's work.	Drafts are saved locally on the computer being used. Vendors must export sections or the entirety of their draft bid to share with other users of their business. The additional users must have an account and an enabled Infotech Digital ID to successfully import the shared draft into the bid in the Bid Express service.
Once an owner-agency conducts its bid opening, all draft bids are deleted from the Bid Express servers. The vendor is responsible for saving a copy of its submitted or draft bids.	All draft and submitted bids are saved locally to the vendor's computer.
When submitting the bid or response, vendors type their name to sign their submissions.	When submitting the bid or response, the Infotech Digital ID, maintained by the vendor, is used for identity verification and to sign and encrypt the bid.
The bid or response is transferred via HTTPS and encrypted at rest on the Bid Express servers.	The bid or response is transferred via HTTPS and has end-to-end encryption and bid package validation.
No operating system or browser requirements.	Requires Internet Explorer 11 and Windows Operating Systems.
No certificate creation or installation required.	Infotech Digital ID creation, installation, and enabling is required.
No Infotech Express Sign Tool installation required.	Infotech Express Sign Tool installation required.

PREPARED BY



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20191016